



# CPH CHATTER



## PORT LINCOLN OFFICE HAS MOVED TO 69 MORTLOCK TERRACE

We are excited to advise we have recently relocated to our new office at 69 Mortlock Terrace, Port Lincoln.

We look forward to welcoming you to our new modern, functional and spacious offices.

Client parking is available immediately in front of the building.

### Streaky Bay Office

Please be advised the Streaky Bay Office will be closed as at 30 June, 2021.

Please note, we regularly visit the Streaky Bay area so please contact our office and we can arrange an appointment to visit you when next in the area.

### ASIC FORMS



All Company Officeholders - In the coming weeks ASIC Form 484's and minutes will be posted out to all Company Officeholders to update your Company's Registered Office address to our new address.

Please look out for this paperwork and return to our office at your earliest convenience.

### ATOMATE



We have recently introduced a more efficient and secure program "ATOMate" to assist with distributing all correspondence received from the Australian Taxation Office to our Clients in a timely manner.

What this will mean for you is you will be receiving your ATO correspondence via email from:  
[info@cpha.com.au](mailto:info@cpha.com.au)

If you wish to update your personal email address at any time, please contact our office.



## TAX PLANNING TIME

Now is the time to look at your business figures and implement strategies to minimise your tax.

Please contact us to discuss your situation and ensure you are prepared prior to 30 June.

## SUPERANNUATION CONTRIBUTIONS

Increases from 1 July, 2021.

The Superannuation Concessional and Non-Concessional contribution caps for 2021/2022 are:

Concessional Cap  
\$27,500

Non Concessional Cap  
\$110,000 - \$330,000 over 3 years

Employers - Superannuation Guarantee will be 10% from 1 July 2021.



## CASUAL EMPLOYEES - WORKPLACE RIGHTS AND OBLIGATIONS

On Friday 26 March, 2021, the Fair Work Act 2009 (FW Act) was amended to change workplace rights and obligations for casual employees. These changes came into effect on Saturday 27 March, 2021.

Small Business employers must provide their existing casual employees (employed before 27 March, 2021) a copy of the Casual Employment Information Statement (CEIS) as soon as possible after 27 March, 2021.

All other employers have to provide their existing casual employees (employed before 27 March, 2021) a copy of the CEIS as soon as possible after 27 September, 2021.

If you currently have existing and/or new casual employees, please ensure you are up to date with the new legislations.

Download the Casual Employment Information Statement (CEIS)

[www.fairwork.gov.au/employee-entitlements/national-employment-standards/casual-employment-information-statement](http://www.fairwork.gov.au/employee-entitlements/national-employment-standards/casual-employment-information-statement)

## TERMS OF ENGAGEMENT / CLIENT PREFERENCE FORM

Our Annual Terms of Engagement letters are due to be distributed in June/July. Please ensure you sign and return the acceptance page as soon as possible.

For those of you who have not returned the Client Preference form, we will enclose another form for your attention.

It is important to have up to date email addresses for all clients that wish to have documents emailed, DocuSigned or via the Client Portal.

## CONTACT US

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Ceduna

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